
Western Christian Schools

Certified Staff Application (Teaching)

Thank you for your interest in Western Christian Schools. The mission of WCS is to provide a Christ-centered community that integrates faith and quality education. WCS does not discriminate on the basis of race, age, gender, color, national and ethnic origin, status as a veteran or any other characteristic protected by law for a religious corporation. WCS is an Equal Opportunity Employer.

Please Print

Date _____ Last Name _____ First Name _____ Middle Name _____
Address _____ City _____ State and Zip _____
() _____ () _____
Home Phone _____ Message No. _____ Email _____

Employment Desired

Position applying for: Full time Teaching Part-time Teaching Substitute Teaching
at: Little Lancers Preschool Claremont: K-5th Claremont: Middle School Upland: High School

If hired, on what date can you start work? ____ / ____ / ____

Subject(s) qualified to teach (in order of preference): _____

Grade(s) qualified to teach (in order of preference): _____

Personal Information

Have you ever applied to or worked for Western Christian Schools before? Yes/Dates: _____ No

Do you have any friends or relatives working for Western? Yes No

If yes, state names and relationship: _____

How did you hear about the position: Newspaper ACSI Website Christian Teaching Jobs Online WCS Website
 Other _____

If hired, can you present evidence of a valid social security number and legal right to work in the United States? Yes No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? Yes No

If no, describe the functions that cannot be performed: _____

(Note: Western complies with the ADA and will consider reasonable accommodation measures necessary for eligible employees to perform essential functions. For certain positions, employment may be subject to passing a medical examination.)

Have you ever been convicted of a criminal offense other than a traffic violation or infraction? Yes No

If yes, state nature of the crime(s), when and where convicted, and disposition of the case on a separate sheet and attach to this application.

(Note: All applicants eligible for hiring are required to participate in California's LIVESCAN fingerprinting program and undergo a criminal background check. As a California K-12 school, WCS is unable to employ any individual convicted of a serious or violent felony, or any crime listed in the California Education Code that precludes credentialing. However, no applicant will be denied employment solely on the grounds of conviction of any other type of criminal offense. The nature of the offense, the date of the offense, the date of the surrounding circumstances and the relevance of the offense to the position(s) applied for may be considered.)

Are you currently employed? Yes No

Professional Qualifications

	Institution Name, City & State	# of Years attended	Units	Graduated?	Degree/Diploma	GPA
High School:	_____	_____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>	_____	_____
College/University:	_____	_____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>	_____	_____
College/University:	_____	_____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>	_____	_____
College/University:	_____	_____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>	_____	_____
Trade/Vocational:	_____	_____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>	_____	_____
Major field(s) of study:	_____					
Minor Field(s) of study:	_____					
Christian Education courses taken:	_____					
Valid Teaching credential(s):	<input type="checkbox"/> Yes <input type="checkbox"/> No	State: _____	ACSI Certificate:	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, date of exp: _____	
			Type: circle one	Temp <input type="checkbox"/> Standard <input type="checkbox"/> Professional <input type="checkbox"/>		

Professional Experience

List below all present and past teaching experience starting with your most recent employer. Please account for periods of unemployment. You must complete this section even if attaching a resume.

Institution	Phone #	Position	No of Yrs	May we contact employer?
_____	_____	_____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>
Principal/Supervisor Name:	_____	Salary:	_____	_____
Dates of Employment:	_____ - _____	beginning	_____	ending
From	To			
Reason left:	_____			
_____	_____	_____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>
Principal/Supervisor Name:	_____	Salary:	_____	_____
Dates of Employment:	_____ - _____	beginning	_____	ending
From	To			
Reason left:	_____			

Additional/Other Employment History:

Institution/Company	Phone #	Position	No of Yrs	May we contact employer?
_____	_____	_____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>
Principal/Supervisor Name:	_____	Salary:	_____ - _____	_____
Dates of Employment:	_____ - _____	beginning	_____	ending
From	To			
Reason left:	_____			
_____	_____	_____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>
Principal/Supervisor Name:	_____	Salary:	_____ - _____	_____
Dates of Employment:	_____ - _____	beginning	_____	ending
From	To			
Reason left:	_____			
_____	_____	_____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>
Principal/Supervisor Name:	_____	Salary:	_____ - _____	_____
Dates of Employment:	_____ - _____	beginning	_____	ending
From	To			
Reason left:	_____			

Spiritual History and Education Philosophy

Are you in agreement with Western Christian's Mission, Statement of Faith, and Statement of Ethics (page 5): Yes No

Are you a member of or regularly attend a church? Yes No If yes, name: _____

Are you actively involved in your church? Yes No If so, please describe: _____

Denominational preference (if any): _____

Do you believe the Bible is the inspired and infallible Word of God, and the final authority in all matters of faith, conduct, and truth?

Yes No

Required: Please address the following questions on a separate sheet and attach to this application.

- 1 What is your definition of being a Christian?
- 2 Provide a brief account of your personal relationship with Jesus Christ and your Christian testimony.
- 3 What do you believe is the unique function of a Christian School?
- 4 How did you become aware of Western Christian Schools?

Have you ever had any teaching or administrative services credential revoked or suspended? Yes* No

Been dismissed or asked to resign from any teaching or educational administration position? Yes* No

**If you answered "yes" to either of the above two questions, please explain in detail and attach to this application.*

Signature

Please Read Carefully, Initial Each Paragraph and Sign Below:

_____ I hereby certify that I have not knowingly withheld any information that might adversely affect my changes for employment and that the answered given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery. I hereby authorize Western Christian Schools to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

_____ I hereby certify that I am in full agreement with Western Christian's Mission, Statement of Faith, and Ethics.

_____ Date

_____ Applicant's Signature

If conditionally employed, you will be required to submit official transcripts, credentials, and be fingerprinted through LIVESCAN.

Western Christian Schools
Human Resources
3105 Padua Ave
Claremont, Ca 91711

Mission Statement

Western Christian Schools exists to provide a Christ-centered community that integrates faith and quality education.

Statement of Faith

We believe ...

- * The Bible to be the inspired, the only infallible, authoritative Word of God.
- * That there is one God, eternally existent in three persons: Father, Son and Holy Spirit
- * In the deity of our Lord Jesus Christ, in His virgin birth in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.
- * That for the salvation of lost and sinful people, regeneration by the holy Spirit is absolutely essential.
- * In the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life.
- * In the resurrection of both the saved and the lost; they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation.
- * In the spiritual unity of believers in our Lord Jesus Christ.

Ethics and Spiritual Values

While Western does not seek to interfere with a faculty member's off-duty and personal conduct, certain types of off-duty conduct may interfere with our school community's legitimate spiritual, educational or business interests. For this reason, we ask that you are aware of the following policies:

You are requested to conduct your personal affairs in a manner that reflects biblical and ethical standards. This includes not adversely affecting WCS's or your own integrity, reputation or credibility. Illegal, immoral, unethical or unscriptural on-duty or off-duty conduct on your part may result in disciplinary action.

As part of the qualifications for a teaching position at Western, all faculty members affirm a "Born Again" Christian experience and knowledge of the Lord Jesus Christ as Savior. (John 3:3, 1 Peter 1:23). All faculty members are required to be actively involved in a local church. (Hebrews 10:25)

Faculty will manifest by precept and example Christian virtue and personal decorum, serving as a Christian role model (1 Timothy 4:12) both in and out of school to pupils (Luke 6:40), and as an example to parents and fellow staff and faculty members in judgment, dignity, respect, and Christian living. This includes, but is not limited to, refraining from such activities as intoxication the use of illicit drugs and the use of abusive, vulgar or profane language (Colossians 3:17 KJ, Titus 2:7-8 TLB, 1 Thessalonians 2:10 TLB, 1 Thessalonians 5:18, 22-23 KJ, and James 3:17-18).

The Bible dictates standards for sexual behavior. Sexually activity apart from marriage is forbidden by scripture, and as such violates the bona fide occupational requirement of being a Christian role model. The unique roles of the male and female are clearly defined in Scripture (Romans 1:24-32). Departure from Scriptural standards is grounds for termination (Romans 12:1-2; 1 Corinthians 6:9-20; Ephesians 4:1-15:3-5; 1 Thessalonians 4:3-8; 1 Timothy 4:12. II Timothy 2:19-22; 1 Peter 1:15-16, 2:15-17; 1 John 3:1-3).